



Wolverhampton Photographic Society

The WPS Rules & Constitution

1. The Society shall be called "The Wolverhampton Photographic Society" (WPS).
2. Membership of WPS is deemed to be an undertaking to comply with and abide by the following Rules and Constitution.
3. The object of WPS shall be to further the study and practice of photography in all its aspects.
4. Membership shall be open to all people interested in photography; both amateur and professional.
5. The WPS programme shall start in September each year and run until the following May.
6. The WPS financial year shall end on 30th April.
7. An Annual General Meeting (AGM) shall be held before the end of May each year.
8. The Treasurer shall keep an accurate record of WPS income and expenditure and prepare a statement of accounts to be presented at the AGM. A duly appointed member of WPS shall audit the accounts.
9. Annual subscriptions shall be fixed for the following year at each AGM. Subscriptions will fall due on the 1st September. A weekly entrance fee shall be levied in addition; the amount to be decided at the AGM. Until subscriptions are paid, members shall be considered as visitors.
10. Visitors shall be welcome to attend WPS meetings on payment of a weekly fee; the amount to be decided at the AGM.
11. The affairs of the WPS shall be managed by a maximum of 8 elected Executive Officers collectively known as the WPS Committee consisting of the following:
 - Chairman
 - General Secretary
 - Treasurer
 - Programme Secretary
 - Internal Competition Secretary
 - External Competition Secretary
 - Technical Officer
 - Publicity Officer
12. At all WPS Committee meetings, a minimum of 5 members shall form a quorum.
13. To ensure the cohesive and efficient running of WPS, an Executive Officer may hold more than one but no more than two executive roles at any one time.
14. A total of not more than 4 WPS members, who are not Executive Officers, may be co-opted to the Committee when required to assist with routine tasks or special projects. They may be asked to attend Committee meetings as necessary but will not have voting rights at those meetings.
15. With effect from the 2013 AGM, Executive Officers shall serve on the Committee for no more than 5 consecutive years and shall be expected to phase their retirements at different times.
16. Candidates are expected to have been members of WPS for at least 2 full WPS seasons at the date of the AGM before they may be elected to the Committee. However, at the discretion of the Committee, a shorter period may be accepted.
17. Nominations for the offices of Chairman and Chairman Elect shall be made by the Committee and be presented to the AGM or an Extraordinary General Meeting (EGM) for ratification.
18. The office of Chairman shall be held for a period of 2 years, with the Chairman Elect succeeding the Chairman. The Chairman Elect, who shall be 1 of the existing Executive Officers, shall be nominated by the Committee within the WPS year prior to the retirement of the current Chairman. If no Committee member is willing to become Chairman Elect, a WPS member with previous Committee experience may be nominated.
19. The Committee, other than the Chairman and Chairman Elect (if already nominated), shall stand down at each AGM. Executive Officers may seek re-election to the Committee as set out in Rule 20 and subject to Rule 15.
20. All nominations for Committee Members (other than for Chairman and Chairman Elect) must be received by the General Secretary, duly proposed and seconded in writing by WPS members, not later than 2 weeks prior to the AGM. Elections shall be held at the AGM as necessary.
21. Voting at all WPS meetings shall be on a majority basis. In the event of a tie, the Chairman shall have the casting vote.
22. A group of not less than 10 WPS members may request the General Secretary, in writing, to call an EGM, stating the object of such a meeting. The EGM must take place within 28 days of the request having been made. The Committee may call an EGM at any time.
23. Any member or visitor under the age of 16 years shall be deemed a Young Person. Young Persons shall be subject to all WPS rules and must be accompanied by a parent, guardian or responsible adult who shall be solely responsible for the welfare, safety, actions and behaviour of the Young Person at all times. This condition shall apply to all WPS activities.
24. The Committee, in its absolute discretion, may expel any member or visitor and refuse them membership or admission to any WPS event.
25. Alterations or amendments to the Rules & Constitution may only be made at an AGM or EGM in accordance with Rule 22.

